

FORT EUSTIS US ARMY MILITARY FUNERAL HONORS REQUEST WORKSHEET

Please complete this worksheet and fax, along with verification of military service, to the Fort Eustis Casualty Assistance Center at (757) 878-1364. We ask that you submit at least 48 hours prior to date of service, please call after faxing the documents. The office can be reached at (757) 878-1118. If submitted after normal business hours (7:00 am – 5:00 pm), weekends, and holidays, please call the on-call cell phone at (757) 846-3526

DECEASED INFORMATION			
NAME OF DECEASED			
RANK/GRADE		SSN	
FUNERAL HOME INFORMATION			
FUNERAL DIRECTOR/POC		PHONE NUMBER	
FUNERAL HOME			
ADDRESS			
TYPE OF HONORS			
	FULL		REPRESENTATIVE

NOTES:

FULL HONORS: Rendered for Active Duty, Retirees, and Medal of Honor Recipients.
REPRESENTATIVE (2 to 4 person team): Rendered for all other **HONORABLY DISCHARGED** veterans.

SERVICES REQUESTED

PALLBEARERS		FLAG FOLDERS / PRESENTER		RIFLE TEAM		BUGLER/TAPS	
CHAPLAIN		IF CHAPLAIN REQUESTED, PLEASE PROVIDE FAITH:					

HONORS INFORMATION

DATE OF MILITARY HONORS		TIME MILITARY HONORS REQUIRED	
HONORS PROVIDED AT	CHAPEL	CEMETERY	BOTH
IF OTHER, PROVIDE LOCATION OF SERVICE			
CASKETED REMAINS	YES	NO	FLAG PROVIDED BY FUNERAL HOME
CHAPEL NAME			
CHAPEL ADDRESS			
INTERMENT LOCATION			
ADDRESS OF INTERMENT LOCATION			

NEXT OF KIN INFORMATION (PERSON RECEIVING FLAG)

NAME		RELATIONSHIP	
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ADDITIONAL REMARKS:

PHONE NUMBER: